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FORK LIFT TRUCK COURSE INFORMATION SHEET

Transervice Training Ltd offer instruction and testing on the full range of industrial lift trucks at customers' premises. We are fully accredited and follow the following guidelines for course content and duration.

The guidelines are as follows:-

- Novice operators; *(People who have had no or very little experience)*
 should receive five days (37 hrs) instruction.
- Experienced operators; *(People who have been driving trucks on a regular basis but have not received formal training)*
 should receive three days (20 hrs) instruction.
- Re-tests; *(People who have already received formal training and hold a certificate as recognised by an accredited awarding body)*
 should receive one day training.

These training times are set for 3 trainees: 1 instructor: 1 truck.

The training courses include theoretical and practical training and tests so we require an office large enough to seat the trainees and instructor with power points so that we can deliver appropriate training videos. The practical training area needs to be approximately four truck lengths square and we will require assorted loads similar to the ones you would normally use and a section of racking or stillage's to practice the stacking exercises.

Transervice Training Ltd is happy to work any shift pattern to fit in with your requirements. We welcome the opportunity to come in and discuss the best and most efficient way of structuring the training to maximise efficiency and reduce disruption to your working day (whilst still keeping to strict accreditation guidelines).

On completion of course, trainees will be able to carry out routine inspections of the truck and understand the causes of load and truck instability. They will also be able to operate the truck in a safe and correct fashion in accordance with current legislation, regulation & codes of practice.

A Certificate of Basic Training for each operator will be issued upon successful completion of both the Theoretical Knowledge and Practical exams.

Course costs- Transervice Training Ltd

Course (Costs per candidate)	Cost	VAT	Total
5 Day Novice Operator Course	£325.00	£65.00	£390.00
3 Day Experienced Operator Course	£195.00	£39.00	£234.00
2 Day Conversion	£150.00	£30.00	£180.00
1 Day Refresher	£95.00	£19.00	£114.00

Course costs- Customer Premises

Course (Costs per course)	Cost	VAT	Total
1 Day Training (upto 3 candidates, per day)	£225.00	£45.00	£270.00

Additional fees applicable if RTITB NORS Licences required